

# American Association of State Highway and Transportation Officials

2007 National Human Resource Conference

April 29 – May 2, 2007

The Governor Hotel – Portland, Oregon

**ADVANCE REGISTRATION DEADLINE: April 16, 2007**

*(Discounts no longer apply after this date)*

## TWO EASY WAYS TO REGISTER:

1. Register online at [www.transportation.org/meetings](http://www.transportation.org/meetings) with your credit card or government purchase order number.
2. Complete the online registration form and mail with check payment to:

AASHTO 2007 Annual Meeting; Department 5051; Washington, DC 20061-5051

Be sure to enclose your payment of check (made payable to AASHTO 2007 Human Resource Conference), Visa, MasterCard, American Express or signed government purchase order. Registrations received without payment or government purchase order cannot be processed.

***After April 16, 2007, on-line registration will no longer be available and all registrations will be on-site at the NEED HOTEL INFORMATION.***

*Please print clearly.*

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Nametag/Nickname: \_\_\_\_\_ Title: \_\_\_\_\_

Agency/Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Certification: \_\_\_ SPHR \_\_\_ PHR \_\_\_ IPMA-CP

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Name of Airline Carrier: \_\_\_\_\_

Contact Monica Glover by April 16,, 2007 by email, [mglover@ashto.org](mailto:mglover@ashto.org) or USPS or other carrier with written notification if you require special accommodations or have special dietary needs. AASHTO attempts to provide reasonable accommodation for any known disability that interferes with a person participating in any service, program or activity of the association. Alternative accessible formats of this document will be provided upon request. The AASHTO TTY number is 202-624-5463.

## REGISTRATION FEE SCHEDULE

Full conference fee of \$399.00 includes all materials, the Sunday Welcome Reception, continental breakfasts, a hosted lunch on April 30, and dinner/entertainment on May 1.

- |                          |   |       |
|--------------------------|---|-------|
| <input type="checkbox"/> | Advance Member Registration<br><i>(on or before April 16,, 2007)</i>  | \$399 |
| <input type="checkbox"/> | Advance Non-Member Registration<br><i>(on or before April 16, 2007)</i>   | \$425 |
| <input type="checkbox"/> | Late Member Registration<br><i>(after April 16, 2007)</i>   | \$425 |
| <input type="checkbox"/> | Late Non-Member Registration<br><i>(after April 16, 2007)</i>   | \$455 |
| <input type="checkbox"/> | Welcome Reception – Guest Registration<br><i>(Welcome Reception will be at The Portland Classical Garden – Sunday, April 29<sup>th</sup>)</i> | \$ 50 |
| <input type="checkbox"/> | Tuesday Evening Dinner –<br><i>(Guest Registration)</i>   | \$ 65 |

## PAYMENT INFORMATION

Total Registration Fees: \$ \_\_\_\_\_

Check Number: \_\_\_\_\_

Purchase Order: \_\_\_\_\_

*(AASHTO Tax ID#: 53-0204654)*

Visa       MasterCard       American

Express

Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

There will be a 15% fee to process any changes or cancellations. After **April 16, 2007**, no refunds will be issued. Cancellation notification must be in writing; Email to [hannahw@ashto.org](mailto:hannahw@ashto.org) or U.S. Postal Service or other carrier to: AASHTO, Attn Eileen Stott, 444 N. Capitol St. NW, Ste. 249, Washington, D.C. 20001. No refunds will be issued to those who register but do not attend. If you must cancel do it in writing before April 16, 2007.