

## Pre-Payment Is Required for Non-Member Orders

All AASHTO member departments, as well as city, state, and county government agencies in the U.S. and Canada may use purchase orders. For all others, payment is required when your order is received. Orders without payment will not be processed. If you are eligible to use a purchase order, you may order via phone, fax, or mail.

**Phone:** 800-231-3475  
**Fax:** 877-275-9284 (do not mail confirming copy)\*  
**International Phone:** 770-238-0423  
**Online:** <https://bookstore.transportation.org>  
**Mail to:** AASHTO  
P.O. Box 933538  
Atlanta, GA 31193-3538

## How to Order

**Online:** <https://bookstore.transportation.org>  
**Telephone:** 1-800-231-3475 (U.S., Canada)  
**Fax:** 1-877-275-9284\*  
**International Phone:** 770-238-0423  
**International Fax:** 770-238-0452\*  
**Mail:** AASHTO  
P.O. Box 933538  
Atlanta, GA 31193-3538  
Only the U.S. Postal Service delivers to this address.

### Overnight deliveries ship to:

AASHTO Publications  
ATTN: ORDER DEPARTMENT  
1650 Bluegrass Lakes Parkway  
Alpharetta, GA 30004 (USA)

**E-mail:** [aashto@pbd.com](mailto:aashto@pbd.com)

## Payment Options

Your payment options include:

- Check or Money Order, (in U.S. dollars) drawn on a U.S. bank
- Credit Cards: AASHTO accepts American Express, VISA, Mastercard

## Where to Send Your Orders

Orders paid by check or money order should be mailed to:

AASHTO  
P.O. Box 933538  
Atlanta, GA 31193-3538

Orders with credit card payments may be made by phone, fax, or online:

**Phone:** 800-231-3475  
**Fax:** 877-275-9284 (do not mail confirming copy)\*  
**Online:** <https://bookstore.transportation.org>

## Volume Discounts

For orders of 50 copies or more of a single title, a 10 percent discount is available.

## Academic Discounts

We encourage the use of AASHTO publications in college curricula. Students may purchase AASHTO publications at the member price.

Student orders are accepted only by mail or fax 1-877-275-9284\*. Student orders must be prepaid by check, money order, or credit card, and accompanied by a legible photocopy of a valid student ID.

Educators may order publications in volume for students or an institution at the AASHTO member price. Orders are accepted only by mail or fax, must be typed on the official letterhead of the institution, and must be prepaid by check, money order, or credit card. Refunds are given within 60 days of purchase, provided the publications are in new condition suitable for resale. Call Customer Service at 1-800-231-3475 for more information.

University Bookstores: AASHTO offers a trade discount to university bookstores. For details, call Customer Service at 1-800-231-3475.

## Shipping

There is no shipping fee to AASHTO members WITHIN THE UNITED STATES AND ITS POSSESSIONS.

FOR NON-MEMBERS, WITHIN THE UNITED STATES AND ITS POSSESSIONS: shipping fees are 5% of the total order value. This fee is waived for AASHTO E-Affiliates who order online. You can become an E-Affiliate by registering at <https://bookstore.transportation.org>.

## Expedited Delivery

Expedited shipping is available for phone and online orders ONLY.

Please call 1-800-231-3475 or visit the online bookstore at <https://bookstore.transportation.org> if you wish one day or two day expedited delivery.

## International Orders

We recommend that international orders be placed online and paid for via a credit card. This is the fastest and most convenient method to order internationally. You can reach our online bookstore at <https://bookstore.transportation.org>.

Alternatively orders may be mailed to us at:

AASHTO  
P.O. Box 933538  
Atlanta, GA 31193-3538

Or faxed to us at 770-238-0452\*

If payment is made by check it must be a check drawn on a U.S. bank and payment must be in U.S. dollars.

## International Shipping

FOR ALL ORDERS (MEMBER AND NON-MEMBER) OUTSIDE THE UNITED STATES AND ITS POSSESSIONS, the shipping fee is 25% of the total order value. This fee is reduced to 20% for AASHTO E-Affiliates who order online. You can become an E-Affiliate by registering at <https://bookstore.transportation.org>.

International orders are shipped via United States Postal Service or United Parcel Service. Please allow up to 3–4 weeks for delivery.

To keep shipping charges to a minimum, international orders will be held until all titles are available and can be shipped at one time. If there is an item you urgently need, place it as a separate order to assure speediest delivery.

International Taxes and Duties: Customers are responsible for any taxes or duties. Please contact your custom office directly.

## Returns

AASHTO will provide a full refund to members only when a publication is returned in good condition within 60 days of purchase. Non-member sales are final. Non-member orders will be exchanged only when incorrect merchandise has been shipped. The exchange must be for a publication of the same or lesser cost or additional payment is required to process the exchange.

\* This fax number is for the convenience of those with whom we have established a business relationship and non-solicited submissions are forbidden as per FCC Order.

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**Telephone** 1-800-231-3475 (U.S., Canada)  
**Fax** 1-877-275-9284\* **International Phone** 770-238-0423  
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 delivers to this address. **ATTN: ORDER DEPARTMENT**  
**E-mail** [aashto@pbd.com](mailto:aashto@pbd.com) **1650 Bluegrass Lakes Parkway**  
**Alpharetta, GA 30004 (USA)**

# AASHTO Order Form

\* This fax number is for the convenience of those with whom we have established a business relationship and non solicited submissions are forbidden as per FCC Order.

## SHIPPING ADDRESS

Please fill in your shipping address or attach a business card.

\_\_\_\_\_  
 First Name Last Name  
 \_\_\_\_\_  
 Organization  
 \_\_\_\_\_  
 Street Address  
 \_\_\_\_\_  
 City State Zip/Postal Code  
 \_\_\_\_\_  
 Country Daytime Telephone  
 \_\_\_\_\_  
 E-mail

## BILLING ADDRESS

Complete if billing address is different from shipping address.  
 NOTE: Pre-Payment is required for all purchasers except AASHTO member departments and city, county, and state government agencies. See Pre-Payment Requirements on page 30. AASHTO member departments are listed on page 29.

\_\_\_\_\_  
 First Name Last Name  
 \_\_\_\_\_  
 Organization  
 \_\_\_\_\_  
 Street Address  
 \_\_\_\_\_  
 City State Zip/Postal Code  
 \_\_\_\_\_  
 Country Daytime Telephone  
 \_\_\_\_\_  
 E-mail

## Order Description

Member  Non-Member

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Prices subject to change without notice.

SUBTOTAL \_\_\_\_\_

SALES TAX \_\_\_\_\_

Orders shipped to Washington, DC, South Dakota, Georgia, and Wisconsin add applicable sales tax.

DOMESTIC SHIPPING CHARGES\*\* \_\_\_\_\_

INTERNATIONAL SHIPPING CHARGES† \_\_\_\_\_

ORDER TOTAL \_\_\_\_\_

## PAYMENT

Check, payable to AASHTO, enclosed.

VISA  MasterCard  American Express

Credit card orders may be placed by telephone (1-800-231-3475) or by fax (1-877-275-9284). Do not mail confirming copy.

\_\_\_\_\_  
 Credit Card Number

\_\_\_\_\_  
 Cardholder's Name Expiration Date

\_\_\_\_\_  
 Daytime Telephone

\*\*DOMESTIC SHIPPING CHARGES

There is no shipping fee to AASHTO members WITHIN THE UNITED STATES AND ITS POSSESSIONS.

FOR NON-MEMBERS, WITHIN THE UNITED STATES AND ITS POSSESSIONS:

Shipping fees are 5% of the total order value (excluding taxes).

†INTERNATIONAL SHIPPING CHARGES FOR ALL ORDERS (MEMBER AND NON-MEMBER)

SHIPPED OUTSIDE THE UNITED STATES AND ITS POSSESSIONS, the shipping fee is 25% of the total order value (excluding taxes).

International orders are shipped via United States Postal Service or United Parcel Service.

Please allow up to 3-4 weeks for delivery.

Code 39